



WISTON PARISH COUNCIL



Clerk: Matthew Thomas, Water Lane Cottage, Water Lane, Wiston, West Sussex.

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Councillors are hereby summoned to attend the

Wiston Parish Council Meeting

6.00pm, Wednesday, 6th November 2024, at the Meeting Place.

When the following business will be considered and transacted:

Agenda

- 24.44 To consider accepting apologies for absence
- 24.45 To record declarations of interest from Members in any item to be discussed
- 24.46 To approve the minutes of the meeting of 4th October 2023 previously circulated
- 24.47 To adjourn the meeting to allow public participation
- 24.48 To receive reports from County and District Councillors
- 24.49 Meetings attended by Councillors
- 24.50 Highways and Footpaths
- 24.51 Planning matters
- 24.52 Finance
- 24.53 Community matters
- 24.54 Correspondence
- 24.55 Information items
- 24.56 Dates of meetings for 2025

Matthew Thomas Clerk

PRESS AND PUBLIC WELCOME TO ATTEND

Please Note: All papers relating to this meeting are available to download from the Parish Council website at: <https://www.wistonvillage.org.uk/parish-council>

Notes

24.44 To consider accepting apologies for absence

As of 1st November no apologies have been received.

24.45 To record declarations of interest from Members in any item to be discussed

24.46 To Approve the Minutes of the 18th September 2024 previously circulated

A draft of the minutes of the meeting is available to view and download on the Parish Council website.

24.47 To adjourn the meeting to allow public participation

24.48 To receive reports from County and District Councillors

Councillors Philip Circus, Joy Dennis, Alana Manton (Horsham District Council) and Paul Marshall (West Sussex County Council) have been invited to attend.

24.49 Meetings attended by Councillors

An opportunity for Members to report back on any Parish Council-related meetings they may have attended since the September 2024 meeting.

24.50 Highways and Footpaths

Cllr Goring is due to report back on the proposed cutting of Water Lane footpath in 2025 and on his meeting with Mr Eels regarding the erection of a new pole for the SID in Hole Street.

Cllr Garner is due to report back on progress with the repair of the SID in Hole Street.

24.51 Planning Matters

DC/24/1345: Hole Street Farmhouse: Prior Notification for Change of Use of Agricultural Building to form two dwellinghouses. This application has been refused by Horsham District Council. A copy of the decision notice is available on the Parish Council's website.

DC/21/1474: Coombewick House, London Road, Ashington: Demolition of existing barn and stables building. Erection of a new dwelling, retention of existing access with hard and soft landscaping works. This application has been refused by Horsham District Council. A copy of the decision notice is available on the Parish Council's website.

24.52**Finance****24.52.1 Transaction summary since 18th September 2024 Parish Council meeting:**

Balance per bank statement	£11,142
Total receipts	£2,421
Total payments	£978
Balance per bank statement	£12,585
Prepared by	M Thomas
Approved by	

24.52.2 Approved payments:

Date	Payee	Outgoing	Incoming
30/9	Horsham DC		£2,420.72
3/10	Bank charges	£5.00	
7/10	HMRC - PAYE/NI	£49.80	
7/10	Litter Warden	£54.66	
7/10	Clerk	£198.88	
9/10	Elan City - batteries for SID	£191.90	
1/11	SLCC membership	£80.00	
1/11	HMRC - PAYE/NI	£65.00	
1/11	Litter Warden	£71.88	
1/11	Clerk	£260.82	
	TOTALS	£977.94	£2,420.72

24.52.3 Latest bank statements for approval.

The bank statements for the period 12 August 2024 - 12 October 2024 are available to view and download from the Parish Council website.

24.52.4 To receive and discuss the draft budget 2025/26.

This item was circulated by email prior to the meeting. Copies are also available to view and download from the Parish Council website.

24.52.5 NALC (National Association of Local Councils) notification of National Salary Award.

Agreement has been reached on the national rates of pay applicable from 1st April 2024. For the Clerk on spinal point 14, this equates to an additional £11.02 per month. A backdated payment has been made in the Clerk's October salary, giving a total of

£325.82 gross (£260.82 after PAYE and NI deductions). From 1st November the gross salary will be £259.70. Similarly the Litter Warden's pay has increased by £2.46 to £57.12 per month. A backdated payment has been made in the Litter Warden's October pay, giving a total of £71.88.

24.53 Community matters

24.53.1 Repainting the old Telephone Box beside The Old Post House

This work is progressing well, carried out by Mr Ralph of Ralph Restorations. Some tidying up is still to be completed before he submits his invoice.

24.53.2 Broadband Speeds

The Clerk wrote to Mr Andrew Griffith MP on 8th October, asking for a progress report on this matter but as of 1st November, is yet to receive a reply.

24.53.3 Sewage Discharge into Honeybridge Stream

The Clerk wrote to Mr Andrew Griffith MP on 8th October, asking for clarification of Mr Moody's letter of 9th August and a progress report on this matter but as of 1st November, is yet to receive a reply.

24.54 Correspondence

The Parish Council has received no correspondence of particular note since its meeting of 18th September.

24.55 Information Items

Councillors' opportunity to raise matters not already discussed, and to suggest items for inclusion on the next meeting agenda.

24.56 Date of next meeting

Paragraph 5d of the Parish Council Standing Orders states: '*In addition to the annual meeting of the Council, at least three other ordinary meetings shall be held in each year on such dates and times as the Council decides.*'. During 2024 the Council held ordinary meetings in May, July and September. Therefore no further meetings are required before 1st April 2025.

The proposed meeting dates for 2025 are as follows:

- Wednesday 7th May (to coincide with the Annual Meeting)
- Wednesday 9th July
- Wednesday 17th September
- Wednesday 19th November